

**Holmes Run Acres Civic Association
Board of Directors Meeting
June 11, 2008**



The June 11, 2008 Board of Directors Meeting was hosted by Ann Johnson and called to order at 8:10 pm.

Attending: Norm Atkins, Scott Birkhead, Steve Biver, Cathy Cox (alternate), Peggy Daley, Mia Gardiner, Ann Johnson, Renée Klein, Paul Kulwatno, John Mantz, Bill Schenck, Carrie Schorri, Dave Smith, and Janet Schreiber.

Not Attending: Michael Jaworek, Barbara Karro, Mary Beth Gardiner, Cindy Roy, Chris Rupp (resigned from the board), Catherine Johnston, Brenda Mantz, Eric Reuter (resigned from the board), and Rod Smith. Betsy Boynton (alternate)

Guest: Virginia Smith, Historian

Introductions of New and Current Board Members: New members: Scott Birkhead, Paul Kulwatno, Bill Schenck, Cathy Cox, and Janet Schreiber. Alternate: Betsy Boynton. Ann and board members gave descriptions of committees. Vacancies need to be filled for board officers, several standing and ad hoc committees.

President's Report

Ann welcomed the new board members and offered kudos to old board members. Ann has been happy to have been president of board and said she had never worked with such a cooperative board. Eric Reuter has resigned due to personal reasons. Chris Rupp has also resigned. We will need new chairmen to replace them. Cathy Cox will no longer be an alternate with the resignations.

Secretary's Report.

Cindy Roy took the minutes for the annual May meeting and will bring them to next board meeting

Treasurer's Report

There was no report since the books close at the annual meeting. Renee will be assistant treasurer; she felt that with time constraints she could no longer do it alone. Cindy Roy will be new Treasurer.

Selection of Board Officers

Board officers must be directors/board members.

President: Ann Johnson

Vice President: Catherine Johnston

Secretary: Peggy Daley

Treasurer: Cindy Roy

Assistant Secretary: Bill Schenck

Assistant Treasurer: Renée Klein

Selection of Standing Committees

Committee chairs must be directors and must have two or more other members of the community.

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Standing Committee Reports

- **Civic Affairs Committee**

John Mantz cannot fill position any longer, Bill Schenck said he would take the chair but he would like a co-chair. No report.

- **Community Facilities Committee**

Dave Smith and Scott Birkhead as co-chair to replace Eric Reuter.

Report: Committee is working on the signs at the entrance re: whether to replace and what should be on the signs, especially re: the historic designation. Who would design a new sign and what would be the material and costs. Should we bid out to the community to re-design? We do have some money in the budget for this project and money was collected at the International Dinner for this purpose. Not enough money at present to get new signs so Dave Smith is repairing the current signs as best he can. People seem to like the shape of the houses that are on the signs now.

Dave also brought up that the roads are still unpaved and there are many potholes. Let Dave know if there is a problem near you, he will call the county. Storm damage to bridge in the park, needs to be repaired. With the recent power outage it is good to be alert to danger of falling trees and how you can prevent this from happening.

- **Membership and Hospitality**

Steve Biver. Renée and Haleh will help out too.

Report: We have 263 households signed up and Steve has recruited 2 new members from the community. Please channel all membership checks to the treasurer this time.

- **Programs and Social Activities Committee**

Norm Atkins works with Michael Jaworek and they will pull together

Ad Hoc Committee Reports

Appointed by president and approved by board—alternates can chair these committees but cannot chair standing committees.

- **By-Law Revision Committee**

Catherine Johnston. No report

- **Community for All Ages**

Barbara Karro. No report, Mary Ellen Harris agreed to be on the committee. Ann will ask Mary Helen to be the co chair.

- **Emergency Preparedness**

Mia Gardiner. Report: Question of how many had joined CEAN? Mia would like the committee to be more active. The speaker at the annual meeting was good. Mia always puts an article in the runner about emergency preparedness.

- **Historic Preservation**

Janet Schreiber will co-chair with Paul Kulwatno. Chris resigned from the board. Report: Invite Chris Rupp to be off-board member of committee, Patience Herren, Mia Gardiner, and Keith Gardiner had also been members of this committee; they will be contacted to see if they are still interested in participating.

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- **Youth Activities**

Cathy Cox. Report: We have the same activities all the time, what can we do that is new? There are many moms in the community that could help. Cathy would like a co-chair.

Other Reports

Appointed by president and approved by board

- **Coordinator of the Neighborhood Watch**

Scott Birkhead

- **Federation of Civic Associations**

Peggy Daley. Report: Ann Johnson attended the meeting in May and said that there were reports from each association in the Federation.

- **Holmes Run Directory**

Haleh Peterson. Steve Biver will help Haleh. Report: Steve will do ads for the Directory.

- **Historian/Archivist**

Vivian Smith. Report: County of Fairfax has 3 volumes of books on history of HRA. Volumes available for sale at Day in the Park. Catherine Johnston stores them. Sarah Lahr would like to get funding to put them all in one book, perhaps for the 60th anniversary. Vivian is looking for a professional historian to decide what to save and what to throw out of the tremendous amount of archival material that she has stored at her house. We had two file cabinets full of material at Woodburn elementary school and despite the renovations we retrieved the files.

- **INOVA Land Use Committee**

Peggy Daley/Catherine Johnston alternate, (will no longer be able to attend.) Report: The last of the meetings will be in September to review the final proposal. Meeting in May concerned the issues of the neighbors that were addressed in the April meeting, and they were now tying up any loose ends.

- **Providence District Council**

Rod Smith may not be able to do, Janet Schreiber and Bill Schenck will do. Rod may serve as back up. Report: Janet and Bill will call Joe Ponte, former member, to see if he will be an alternate attendee.

- **Runner**

Brenda Mantz and Mary Beth Gardiner. No report, looking for theme for next Runner.

- **Website/Listserv**

Mary David No report.

Elections

Motion made by Renée and seconded by Norm to accept the board as they stand and the list of name. Motion approved unanimously. Peggy made a motion to accept the appointments to ad hoc committees and Steve seconded. Vote approved unanimously.

Old Business

- Traffic light at Hemlock and Gallows: Mia and Ann are working on trying to get one put up there; county won't agree that it is needed due to volume of traffic coming from HRA. VDOT has turned us

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down 10 times in the last 20 years or so. It is suggested that citizens write letters to VDOT instead of the usual routes, put the information in the Runner. Ann says that the principal of Woodburn and Lynda Smyth say that the issue is still alive. Ann will call Lynda to find out the most effective way to get VDOT's attention and ask what equation they use to estimate the volume of traffic. Alternatives to a traffic light were also suggested.

New Business

- Need a host for the next meeting. Dave and Vivian Smith agreed to host on July 9, 2008.

Adjourned

Adjournment of meeting was at 9:45 pm. Motion made by Janet and seconded by Steve. Vote is unanimous to adjourn.

Addendum

The meeting continued with discussion of Community Enhancement Grant from Fairfax County and whether we could meet the requirements for a project or meet deadline for proposal. Board focused on Historic Community needing new signs. We should know by July 31st if we can get a grant, may have to match some money but we do have some in the treasury for this purpose. We have not tried fundraising yet. Paul and Renee will work on this proposal and Renee will give the financial

Information to Paul. Paul read the 4 criteria for the grant and issue if we had gone far enough with the design to submit proposal.

Re: sign design; we need to know more what the specs are and what does community want. Steve will help with design and fliers will be sent to the whole neighborhood about the replacement of the signs. We also need to find out first who owns the land on which the signs sit and if they are agreeable to letting us it is again. July date is too close so we will aim for November. A committee needs to be put together --a motion was made to put together an ad hoc committee to have application ready by November consisting of Renee, Scott, Paul, Dave, Steve and Janet, motion seconded by Bill. Vote was unanimous. Paul will be the chair.

Renee moved to adjourn the second time at 10:10 pm, Peggy seconded. Vote unanimous.

Minutes respectfully submitted by
Peggy Daley, Secretary